

To view the Unofficial Transcript

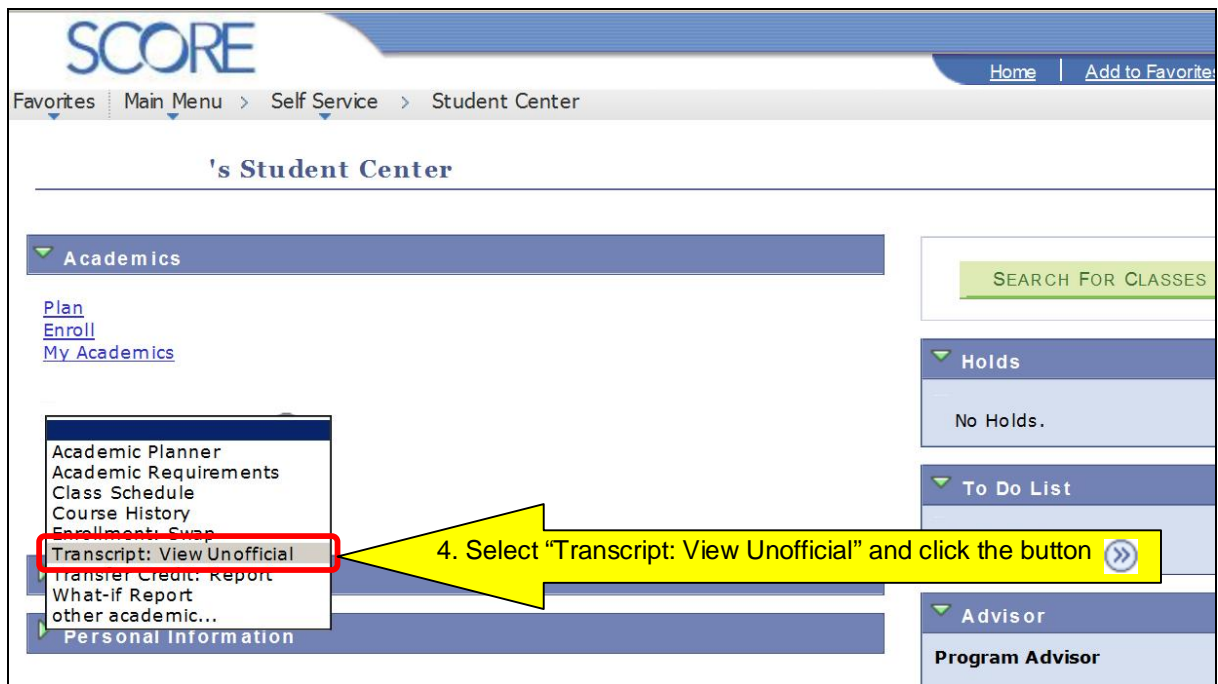
For viewing the *unofficial transcript*, you may access to SCORE via Learner Portal.

The screenshot shows the HKUSPACE Learner Portal interface. At the top, there is a navigation bar with links: Home | My SOUL | Google Apps | Office 365 | Site Map | FAQ | Logout. Below this is a banner with the text "Learning is Accomplished Through Determination" and a photo of students. A yellow arrow points to the "My e-Campus" link in the top navigation bar, with the text "1. Choose 'My e-Campus'". Below the banner, there are several sections: "School's Programme Search", "My Services Enquiry", "SCORE System", and "IT Help". In the "SCORE System" section, a red box highlights the link "Please click here to access SCORE", with a yellow arrow pointing to it and the text "2. Click the link to access SCORE".

You can obtain the complete records of course results of your study at the College by generating an unofficial transcript on SCORE any time.

Navigation path: Main Menu > Self Service > Student Centre > Transcript: View Unofficial

The screenshot shows the SCORE Student Center interface. At the top, there is a navigation bar with links: Home | Add to Favorites. Below this is a breadcrumb trail: Favorites | Main Menu > Self Service > Student Center. The main content area is titled "'s Student Center". On the left, there is a sidebar with a dropdown menu labeled "Academics". A red box highlights the dropdown menu, with a yellow arrow pointing to it and the text "3. Click the dropdown menu.". On the right, there are several sections: "SEARCH FOR CLASSES", "Holds", "To Do List", and "Advisor".



You will then be directed to the page below. Select *Academic Institution*, Report Type "*FT Unofficial (Eng)*" and *Academic Program* from the dropdown menu and then click "*view report*".

SCORE

Home | Add to Favorites

Favorites | Main Menu > Self Service > Student Center > View Unofficial Transcript

Data Language: English

go to ... [button icon]

Plan **Enroll** **My Academics**

View Unofficial Transcript

Choose an institution and report type and press View Report

****this process may take a few minutes to complete. please do not press any other buttons or links while processing is taking place****

Academic Institution HKU SPACE(ind. CC and HP) [dropdown]
Report Type FT Unofficial (Eng) [dropdown]
***Academic Program** AD119 [text input]

view report

Information For Students

Select
 (a) Academic Institution;
 (b) Report Type "FT Unofficial (Eng)"
 (b) Academic program; and
Click the button "view report" to generate the unofficial transcript.

Sample of Unofficial Transcript (for reference only)

HKUSPACE Community College 香港大學附屬學院		TRANSCRIPT OF ACADEMIC RECORD (Unofficial)	
Student Name:	LAST, FIRST 中文	Issue Date:	26 March 2015
Date of Birth:	9 August 1992	Student No:	10000000
		Identification No.:	X123456(7)
Programme Admitted:	Full-time	Admission Date:	September 2012
Mode of Study:	Associate of Arts		
Award Conferred (Classification):	Associate of Arts (Pass)	Date of Conferment:	30 September 2014
Academic Year:	2012-13 Semester 1		
Theme/Stream:	Associate of Arts		
Year of Study:	1		
Course Code	Course Title	Credits Attempted	Credits Gained
CCCU 4007	Self-writing and Representation	3.0	3.0
CCEN 4003	General English III	3.0	3.0
CCMA 4001	Quantitative Analysis I	3.0	3.0
CCPH 4002	Applied Ethics	3.0	3.0
CCPH 4003	Elements of Logic and Critical Thinking	3.0	3.0
CCPH 4004	Ideas that Shaped the Modern World	3.0	3.0
Semester GPA: 2.47	Cumulative GPA: 2.47		
Academic Year:	2012-13 Semester 2		
Theme/Stream:	Associate of Arts		
Year of Study:	1		
Course Code	Course Title	Credits Attempted	Credits Gained
CCAH 4001	Arts Appreciation	3.0	3.0
CCCH 4003	Advanced Chinese Language	3.0	3.0
CCCU 4004	Global and Local Cultures	3.0	3.0
CCEN 4004	English for Academic and Professional Purposes Part I	3.0	3.0
CCIT 4009	Introduction to Multimedia	3.0	3.0
Semester GPA: 2.54	Cumulative GPA: 2.50		
Other Learning Experiences / Remarks			
E.g. 9 credits gained on the basis of credit transfer from the College's Associate of Business Administration programme.			
E.g. Student achievements on outside course activities.			
Other Activities / Sports Programme			
Milestones - Attendance rate: xx%			
Errors and omissions must be reported to the College Office within three weeks from the release date of your assessment results.			

HKUSPACE Community College 香港大學附屬學院		TRANSCRIPT OF ACADEMIC RECORD (Unofficial)	
Student Name:	LAST, FIRST 中文	Issue Date:	26 March 2015
Date of Birth:	9 August 1992	Student No:	10000000
		Identification No.:	X123456(7)
Academic Year:	2013-14 Semester 1		
Theme/Stream:	Associate of Arts (Chinese Language, Literature and Culture Theme)		
Year of Study:	2		
Course Code	Course Title	Credits Attempted	Credits Gained
CCCH 4006	Grammar and Rhetoric in Modern Chinese Language	3.0	3.0
CCCH 4008	Introduction to Chinese Literature	3.0	3.0
CCCH 4014	Studies of Classical Texts	3.0	3.0
CCEN 4005	English for Academic and Professional Purposes Part II	3.0	3.0
CCSS 4005	Understanding Social Problems in Hong Kong	3.0	3.0
CCST 4016	Food and the Body	3.0	3.0
Semester GPA: 2.62	Cumulative GPA: 2.54		
Academic Year:	2013-14 Semester 2		
Theme/Stream:	Associate of Arts (Chinese Language, Literature and Culture Theme)		
Year of Study:	2		
Course Code	Course Title	Credits Attempted	Credits Gained
CCCH 4005	Classical Chinese Language	3.0	3.0
CCCH 4007	Introduction to Chinese Literary Criticism	3.0	3.0
CCCH 4009	Introduction to Modern Chinese Literature	3.0	3.0
CCCH 4011	Modern Chinese Language	3.0	3.0
CCCH 4013	Reading and Writing in Chinese	3.0	3.0
CCEN 4012	English for Arts and Humanities	3.0	3.0
Semester GPA: 2.57	Cumulative GPA: 2.55		
Overall Milestones			
Overall Milestones			
Overall Remarks			
Overall Remarks			
Overall Result: Pass			
Associate Degree Requirements Completed			
Total Credits Gained:	69.0		
Graduation GPA:	2.66		
This is not a formal certificate of assessment results. Please apply for an official transcript from the College Office.			
- END OF TRANSCRIPT -			
Errors and omissions must be reported to the College Office within three weeks from the release date of your assessment results.			

Note: If you cannot log in to the Portal, please create a service ticket in "IT Help" which is accessible through the Learner Portal login screen.